

If accepted, we will send you a Contract & Profile link to begin to onboard you onto the agency on a temporary contract.

Once fully on board, we will create & send your CV over to our clients for them to select you.

We will send you availability checks through email. If you confirm you are available you MUST then keep this full day free.

If you have been selected for filming we will be in touch with a booking confirmation email. If you are unsure if you have been booked or not, please get in touch with us to double check.

We will, after being selected, also send over licensing documentation to complete for that production (Under 16 years only).

We won't have confirmed details until 6pm the night before (sometimes later) any filming date you are booked for.

We will always send out all details as soon as we receive them. If you have not received the filming details after 6pm please get in touch with us.

When going to set please always arrive on time and follow instructions they give you on set.

Do not ask for autographs, do not take pictures, and do not use your phone on set.

When leaving set you will be given a CHIT sheet to sign, if there is anything incorrect on this sheet inform us immediately. Do not delay in informing us.

We are a commission based agency, therefore 17% commission will be deducted from each booking. £50 will be deducted from your first payment.

Payment can take up to 90 days, however, we will fully endeavor to pay you as soon as we have been paid by the client.

Payment will be made by bacs and must be paid into your bank. Bank details must be provided to the agency by uploading them to your Profile, this is needed once you receive your first booking.

You must always act professional at all times. Always be polite and take instruction when given them. You are representing MUNE and also yourselves.